

## Public FAQs Regarding Basic Training and Testing

Question		Response
1.	When does mandatory training and testing come into effect?	<p>The original Training and Testing Regulation that was to come into effect November 2008 has now been revoked. A new regulation is being drafted. The ministry will communicate information as to when mandatory training and testing will come into effect as well as other relevant details on its website in the near future.</p> <p>The ministry is aware that the security industry will need plenty of advance notice/communication regarding new compliance dates and requirements and is planning to communicate regularly.</p>
2.	Why was the original Training and Testing Regulation revoked?	<p>Developing and implementing a province-wide training and testing program is a significant undertaking and timelines have required adjustment. Therefore, the Training and Testing Regulation has been revoked and a new regulation will be filed once a final implementation date is established.</p> <p>This means licensees will not be required to take ministry specified training or take a test until further notice, and trainers will not be required to teach the ministry curricula until the new regulation comes into force. In the interim, the ministry encourages trainers to incorporate the ministry curriculum into their training programs.</p>
3.	What training am I required to take and are there any exemptions?	Given the Training and Testing Regulation has been revoked, there are currently no training and testing requirements.

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		<p>However, it is anticipated that a new regulation, once finalized, will require <u>new</u> applicants seeking to become a security guard or private investigator to take Basic Training (ministry-approved curriculum) offered by a University, Community College, Private Career College or a registered trainer. Upon completion of training, applicants will be required to write and pass a test, which then will allow them to apply for a licence.</p> <p>Existing licensees who are licensed prior to the new regulation may challenge/take the test without taking Basic Training.</p> <p>Once the new Training and Testing Regulation is in place, applicants will be required to take Specialized Training if they are expected to be issued defensive equipment such as batons, handcuffs etc. More information regarding Specialized Training will be provided in the future.</p>
4.	I received training from my employer already, is this acceptable/sufficient?	<p>If an applicant is licensed prior to the day the training and testing program comes into effect, they will still need to write the test. Therefore, they will not be required to take additional training provided they can pass the test.</p> <p>However, if an applicant is not licensed on the day the new training and testing regulation comes into force, they must take the ministry prescribed training and pass a provincial test in order to apply for a licence.</p> <p><b>Note:</b> Individuals <b>cannot</b> work without a licence.</p>
5.	If I fail the test, is my licence automatically revoked or can I still work? If yes, how long before I can write the	<p>If an applicant is licensed prior to the day the training and testing program comes into effect, before their licence expires</p>

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	test again?	they will be required to pass the test. They will not be required to take ministry prescribed training. If they are not able to pass the test and their licence is due for renewal, they will be issued a licence with a three-month condition where they will need to take training and pass the test. Applicants may write the test as many times as they wish during this time. If they do not pass the test within the three-month period, their licence will be revoked.
6.	Will I need to be re-tested every year?	No. Once an individual has passed the test, they will not be required to take a test again.
7.	Will I have to take training every year?	Applicants are required to take Basic Training only once; however, those who wish to obtain specialized training on use of force will be required to be re-qualified annually or bi-annually
8.	When can I write the test and what is the process?	The test is under development. The ministry will communicate more information in the near future.
9.	Can I apply for my licence first and then take the test?	No, applicants must pass the test <u>before</u> applying for a licence.
10.	Who will be exempt from writing the test?	There are no exemptions. Under the <i>Private Security and Investigative Services Act, 2005</i> applicants must pass the test to qualify to be licensed.
11.	What languages will the test be available in?	The test will be available in English and French.
12.	How do I apply to become a Registered Trainer?	The Registration process is under development. Once the process has been finalized, applicants will be required to meet qualifications/criteria through an application process. The application will be made available online on the ministry's website at: <a href="http://www.ontario.ca/private-security">http://www.ontario.ca/private-security</a> in the near future.

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		The curriculum will be available online but will also be available in hardcopy upon request.
13.	How do I know if an independent trainer is registered by the ministry?	Independent trainers will be required to register with the ministry. The Private Security and Investigative Services Branch will provide a list of all registered trainers on its website.
14.	Will there be a fee associated with taking training and writing the test?	The Ministry is not responsible for fees associated with training. However, the Branch will need to offset costs for the testing service as per the Ministry of Finance <i>Costing and Pricing Policy/Guidelines</i> . These fees have not yet been set.
15.	How can I obtain a copy of the curricula?	The Basic Training curricula is available online and can be accessed by visiting the "Training and Testing" section of the ministry's website at <a href="http://www.ontario.ca/private-security">www.ontario.ca/private-security</a> . Please note that information regarding the process for becoming a registered trainer will be posted on this site once it is finalized.
16.	How was the curricula developed and who was involved in the development?	To complete the curricula, the ministry contracted internationally recognized experts in the field of training development to establish an occupational database that captured the required knowledge, skills and abilities of security guards and private investigators. Also, focus groups comprised of industry members were critical to the process, providing information to accurately reflect the work conducted by security practitioners. Finally, an industry survey was completed to validate the information collected from the focus groups.
17.	Am I required to teach the new curricula?	Trainers will not be required to teach the ministry curricula until the new regulation comes into force. In the interim, the ministry encourages trainers to incorporate the ministry curriculum into their training programs.